



PREBID MEETING – MINUTES - TENDER OF A PROJECT MANAGER FOR THE DETAILED DESIGN AND CONSTRUCTION OF THE SAVALALO NEW FLEA MARKET SLC-PMSAV-2022.

Date: 02 Friday 2022, Start 11.00am Close 12.30pm local time

Venue: SLC Building Ground Floor Faleata

Opening Prayer: Tofiga Tusiane - SLC Legal Manager

Welcoming Remarks: Ulugia Petelo Kavesi – SLC General Manager

Brief Summary Of The Tender's Scope Of Works: - Faletoa Ulugia Peniamina - SLC Investment Manager

Attendants: See attached list

Questions	SLC's Clarifications
1. Stage 2 (Detailed Design) and Stage 3 (Construction) are combined and will be advertised together following the appointment of the Project Manager.	Yes, Confirmed.
2. Any chance to extend the current due date of Monday 19 th September 2022?	SLC confirmed, a decision will be made available by issuing a COI (Clarification Of Information) on Wednesday 7 th September 2022.
3. The Stages 2 & 3 is more like a Design and Build one.	Yes, Confirmed.
4. Should the winning Concept Design be made available for the Stages 2 & 3 Tender? <ul style="list-style-type: none"> Changes proposed for the original concept design is the responsibility of what party? 	Yes, the Concept Design not only available for the Stage 2&3 Tender but also for this Tender for a Project Manager. Further, the copy of the winning Concept Design was shown during the Pre-Bid Meeting, and it will be included in the COI (Clarification Of Information) issuing on 7 th September 2022. It is the responsibility of the Winning Contractor for Stage 2 & 3 of the Project.
5. Request is made reference to Section 5 – TOR, 3.1 to replace experience (in Samoa) to "in the Region" <ul style="list-style-type: none"> To reduce the minimum years of experience for the Team Leader from 20 to 10+ years. 	SLC confirmed, a decision will be made available by issuing a COI (Clarification Of Information) on Wednesday 7 th September 2022.
6. Is there a Mark Allocation in the RFP bidding documents?	SLC confirmed, the mark allocation is on Section 2 "Data Sheet"
7. It takes normally 10years to attain the CPEng membership at the IPES, so 10+ years would be enough in regards to Section as mentioned in No. 5. For a fair playing field, open up to the region as opposed to Samoa only for years of experience is considered fair.	SLC confirmed, a decision will be made available by issuing a COI (Clarification Of Information) on Wednesday 7 th September 2022.
8. There should be an exception to include other Specialists like the Quantity Surveyor in the Team and counted in the marking allocation given the years and nature of experiences as a Project Manager.	SLC confirmed, a decision will be made available by issuing a COI (Clarification Of Information) on Wednesday 7 th September 2022.
9. Signing off the Detailed Design should not be the responsibility of the Architect in the Project Manager's team but the Construction Contractor.	SLC confirmed, the preparation of the Detailed Design is the role of the Contractor but the Project Manager including its own Architect should review and certify to ensure the

	Detailed Designs are in compliance with all the Scope of Work Requirements.
10. Any chance for an Alternative Bid to take out the Architect from the Key Experts per Section 5 without any effect on the marking?	SLC confirmed, there is an absolute important need for an Architect to be included in the Project Manager team. Thus, the Architect should remain.
11. Does SLC hold all the legal Rights to the winning Concept Design?	SLC confirmed, all the Legal Rights of the Concept Design are now with the SLC after signing the Contract. The Design will be registered as SLC copyright under the MCIL.
12. Any chance to do a Budget Reality Testing prior to the starting of the Work by the Project Manager and Client (SLC)? <ul style="list-style-type: none"> Should not this be the work of the QS, to assist with the Budget Preparation? 	SLC confirmed, it has already been included in the Scope of Works as part of the PM's role. This is the Preparation of the Revised Budget before hands-on works actually carried out. SLC confirmed, the role for the preparation of the Budget is in the SOW and the PM is responsible to allow for these services in its bid price.
13. If there are no experiences in Building Construction but with civil works only, does the Contractor lose its marks?	SLC confirmed, the Tender is made specifically for a project manager on Building Constructions only and this will be counted on marks allocation. However, within the Technical Responsive Section, it can be filled out to fully explain how would the Contractor (PM) in its current working experience capacity satisfies the current requirements especially in critical areas as stated.
14. Can the Tenders be either lodged by hand through at the Drop Off Box at the Tender's Board Office at MOF or on line?	SLC confirmed, a decision will be made available by issuing a COI (Clarification Of Information) on Wednesday 7 th September 2022.
<p>The Procuring Entity through the SLC General Manager thanked the attendants.</p> <p><u>Notes:</u></p> <p>1. This prebid meeting was facilitated with a projected screen showing videos of the Winning Concept Design.</p> <p>2. The project manager Bidding Documents were also shown on screen.</p> <p>End of Minutes.</p>	

Attendance Sheet

	<u>Print Name</u>	<u>Representing Company/Office</u>	<u>Contact (Compulsory) Email/Phone</u>
1			
2	Leiatana M. Tom Tinai	TCA	tom@tinaigordon.ws; 22906; 7604589
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10			
11			
12			
13			
14	SLC:		
15	1. Ulugai. P. Kavero	(General Manager)	
16	2. Faletoa P. Vitale	(Manager Investment)	
17	3. Tagaloa T. Turianu	(Manager Legal Services)	
18			
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